

**CALIBRATION PROCEDURES
FOR THE
METTLER TOLEDO AB204/PB3002
BALANCES
(PERMANENTLY ASSIGNED TO TRACE EVIDENCE)**

Calibration of the Mettler Toledo AB204/PB3002 Balance will be done once per month. However, calibration is not limited to once per month and can be performed as needed.

-Before calibrating the balance, turn it on and let it warm up for 20-30 minutes.

-Have the required calibration weight ready.

-Remove any load from the balance pan.

-Press and hold CAL/MENU until "CAL" appears in the display, release key. The required calibration weight value flashes in the display.

-Place calibration weight in the center of the pan. The balance calibrates itself.

-When "0.00" flashes, remove calibration weight. The calibration (adjusting) is finished when "0.00g" appears in the display. The balance is again in the weighing mode and ready for operation.

Record date, time, calibration weight and results, and initials of analyst performing calibration procedure on calibration log.

Reference:**OPERATING INSTRUCTIONS METTLER TOLEDO B BALANCE LINE
AB/PB/SB**