

TRACE EVIDENCE POLICY/PROCEDURE 98-TES-8

TO: All Trace Evidence Staff

FROM: Supervisor Troy Hamlin

SUBJECT: Monitoring of Court Appearances

EFFECTIVE DATE: July 9, 1998

Analysts who become aware of an impending court date will notify the Supervisor in order to facilitate court monitoring of that chemist in accordance with Section 6.1 of the **Crime Laboratory Procedures Manual**.