

TRACE EVIDENCE POLICY/PROCEDURE 98-TES-15

TO: Trace Evidence Staff

FROM: SAC Troy Hamlin

SUBJECT: Laboratory Case Reviews

EFFECTIVE DATE: February 16, 2001

The Trace Evidence Section will institute a peer review system for laboratory case files. Designated Senior Chemist will review case files in disciplines assigned by the Supervisor. These Chemist will review the report for errors and ensure the contents of the case file conform to standards set forth in Section 16.7 of the **Crime Laboratory Procedures Manual**.

The following designated chemists will review cases in their respective disciplines:

Jonathan Macy- Fiber Analysis, Paint Analysis
John Bendure - Fiber Analysis, Explosives
Beth Flanagan - Paint Analysis, Pepper Spray Analysis
Chuck McClelland - Gunshot Residue, Arson Analysis
Jim Gregory - Hair Examination, Fiber Analysis
Ken Culbreth - Elemental Analysis, Gunshot Residue
Troy Hamlin- Hair Examination, Elemental Analysis
John Dilday- Hair Examination, Fiber Analysis

The files may be temporarily reassigned to other analysts depending on leave, training, meetings or other activity that the designated Senior Chemist may be involved in.

The adjustments are to be made to insure that there are no undue delays in laboratory case reviews.

