

<b>SUBJECT:                      GOALS AND OBJECTIVES</b>
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## **GOALS AND OBJECTIVES**

The planning process enables the Bureau to make decisions about goals and objectives; set courses of action to achieve those goals and objectives; and determine whether particular goals and/or objectives should be altered. The SBI planning process encourages continual evaluation and selection of ways to address the changing law enforcement environment for the benefit of the citizens of North Carolina.

## **PREPARATION OF GOALS AND OBJECTIVES**

- A. Bureau goals and objectives will be prepared annually for each Division/District/Section/Unit within the Bureau.
- B. These goals and objectives will be prepared in accordance with Bureau budgetary limitations.

## **RESPONSIBILITY FOR GOALS AND OBJECTIVES**

- A. The Director will be responsible for the approval of all Bureau goals and objectives.
- B. The Assistant Directors will be responsible for the approval of all Division goals and objectives.
- C. Supervisory Personnel will be responsible for the approval of all goals and objectives for their respective areas of responsibility.
- D. The Director and all Supervisory Personnel will seek input from all employees in their respective areas of responsibility concerning goals and objectives for their respective units.

## **DISTRIBUTION OF GOALS AND OBJECTIVES**

Each Assistant Director will be responsible for distribution of all approved goals and objectives.

## **PROGRESS TOWARD ATTAINING GOALS AND OBJECTIVES**

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Each Special Agent in Charge and Supervisor will be responsible for the preparation of    **a**  
annual report stating the progress made toward the attainment of goals and objectives for  
their respective areas of responsibility.

- A.        These annual reports will be submitted to the appropriate Assistant Director.
- B.        Each Assistant Director will summarize the progress made toward the attainment of  
            goals and objectives for their respective areas of responsibility and will submit an  
            annual summary to the Director.