

<b>SUBJECT:</b>	<b>SECURITY ASSIGNMENTS</b>
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**DIGNITARY PROTECTION ASSIGNMENTS**

- A. The objectives of a dignitary protection assignment for an Agent of the State Bureau of Investigation are as follows:
  - 1. Prevent intentional and unintentional injury;
  - 2. Prevent embarrassment;
  - 3. Prevent kidnaping; and
  - 4. Maintain schedule integrity.
- B. The Bureau functions in one of two roles during such security operations:
  - 1. Lead agency for the protection of the protectee. Such assignments are under the jurisdiction of the General Statutes which authorize security operations.
  - 2. As an assisting agency to the department responsible for the security of the protectee. The Bureau may provide assistance to:
    - (a) The United States Secret Service; or to
    - (b) The N.C. Highway Patrol by providing intelligence information.
- C. The responsibility of the Special Agent in Charge is to:
  - 1. Assign either a Assistant Special Agent in Charge or other experienced Agents as the Lead Advance Agent; and to
  - 2. Insure appropriate resources are available to the operation.
- D. The responsibility of the Lead Advance Agent is to:
  - 1. Contact appropriate staff personnel/obtain relevant information; and to
  - 2. Conduct site advance work. This should include the following:
    - (a) schedules;
    - (b) Locations;

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- (c) Local law enforcement;
    - (d) Post assignments;
    - (e) Arrival and departure locations;
    - (f) Holding rooms;
    - (g) Evacuation route(s);
    - (h) Medical response;
    - (i) Command post (if appropriate);
    - (j) Demonstrations and protestors; and
    - (k) Media.
  - 3. Conduct route advance work including:
    - (a) Primary and secondary routes;
    - (b) Nearest medical facilities; and
    - (c) Traffic control, if appropriate.
  - 4. Conduct intelligence check regarding:
    - (a) Individuals;
    - (b) Groups;
    - (c) Issues; and
  - 5. Coordination with the Intelligence and Technical Services Section.
  - 6. Coordination with other Bureau districts.
- E. Communications will be on a Bureau surveillance channel

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when the operation permits.

- F. Agent(s) will use issued weapon and Bureau vehicle if appropriate. The badge, credentials and handcuffs should be on the person of the Agent. Dress is to be consistent with the function(s) being attended.
- G. Conversations heard, persons seen, places visited, and acts observed while in the presence of the protectee shall be treated as privileged communication and not revealed to anyone.
- H. All security operations should adhere to established security guidelines such as those documented in the U. S. Secret Service Protective Operations Briefing manual.

**SECURITY AND PROTECTION OF THE GOVERNOR, LIEUTENANT GOVERNOR OR THE ATTORNEY GENERAL**

- A. Unless authorized by the Director, or requested by the Attorney General, no Agent will be assigned.
- B. Should the protectee be traveling by helicopter or airplane, adequate ground transportation should be provided for all members of his party.
- C. The Agent assigned should remain close enough to the protectee so that he may be summoned verbally but not so close as to interfere with any conversation in which the protectee might be engaged. If there is to be any change in this procedure, the Agent will be so advised.
- D. If the situation is such that tighter security is advisable, the Agent should immediately contact the Director, or the appropriate Assistant Director. If this is not possible, the protectee should be briefed on the situation immediately upon making contact.
- E. When assigned to dignitary security, Bureau Agents should not discuss Bureau needs, specific Bureau activities, or specific Bureau cases.
- F. In each specific security assignment, the Special Agent in Charge will have the responsibility of assigning experienced Agents for the planning of security and for the actual security assignment.

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- G. It will be the responsibility of the Special Agent in Charge to make sure that every Agent assigned to a security detail understands this procedure.

**OTHER DIGNITARIES**

- A. The Bureau will accept responsibilities for security for public officials other than the Governor, Lieutenant Governor and Attorney General consistent with G.S. 114-20. Assignment will be made by the Director.
- B. The guidelines listed for Security of the Governor, Lieutenant Governor and the Attorney General should be adhered to for other security assignments.

**COURTROOM SECURITY**

The North Carolina State Bureau of Investigation, by function, does not participate in providing courtroom security or providing for the security of witnesses or court officials. As an assisting agency, the Bureau may receive a request from a district or superior court judge, a district attorney, or sheriff to provide assistance in courtroom security, or the security of witnesses, or court officials.

- A. Assignments should be shared by the Sheriff's Department and the Bureau.
- B. The responsibility for the physical facility should remain a Sheriff's Department function.
- C. Courthouse or courtroom sweeps for contraband may be provided in high risk trials.
- D. Equipment for maintaining courtroom security such as walk-through or hand-held metal detectors, communication equipment, restraint items, or other equipment that may be needed should be considered in the planning process for the assignment.
- E. Each courthouse and courtroom in the State of North Carolina is different in layout and design. Therefore, security operations and plans relating to the specific request must be dealt with as it relates to the individual courthouse floor plan or courtroom floor plan and the approval of the presiding Judge.

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- F. In high risk trials individuals that bring hand-carried items into the courtroom are subject to search of these items by electronic or visual search.
- G. An Agent involved in courtroom security will be armed with his issued handgun which will remain concealed.