

Crime Laboratory Directive No. 98-13
Effective Date: March 15, 2003

TO: Laboratory SAC's and Supervisors

FROM: Assistant Director Jerry Richardson

SUBJECT: Lunch Break Relief of State Capitol Police Officer - Updated

The Laboratory Duty Officer will relieve the State Capitol Police Officer assigned to the SBI Raleigh Laboratory facility for thirty (30) minutes Monday through Friday, excluding holidays. The relief will occur around noon, or a time mutually agreeable to the assigned officer and Duty Officer. The purpose of this relief will be to allow the State Capitol Police Officer to leave the Raleigh SBI facility for lunch.

During this time that the State Capitol Police Officer is at lunch, the SBI Duty Officer will not leave the SBI Laboratory facility.

cc: Director Robin P. Pendergraft